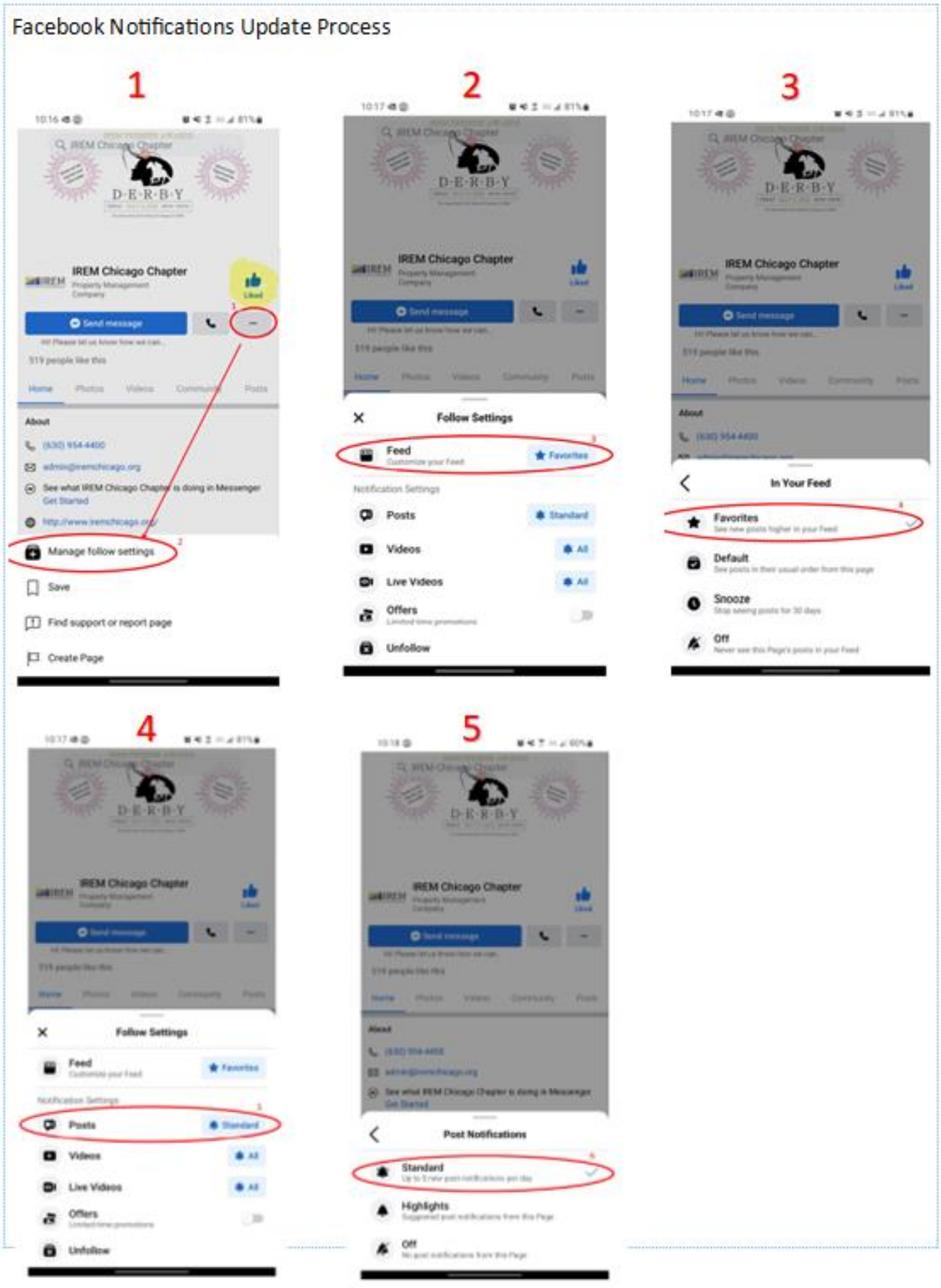
Social Media Notification Update Processes for Facebook, Linked In and Instagram

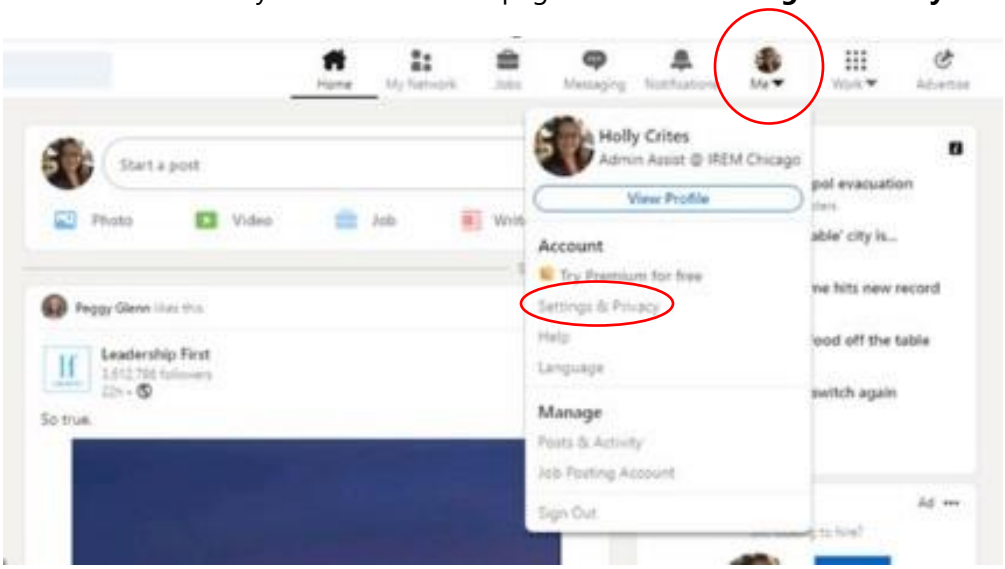


LinkedIn Notification Settings – Must be updated from a computer

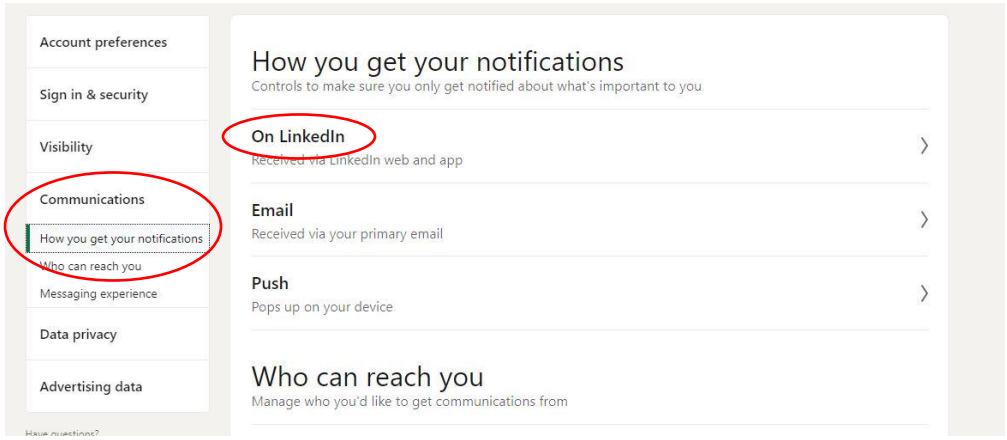
Make sure you have joined the IREM Chicago Chapter group: https://www.linkedin.com/groups/3671575/

To manage the group notification settings:

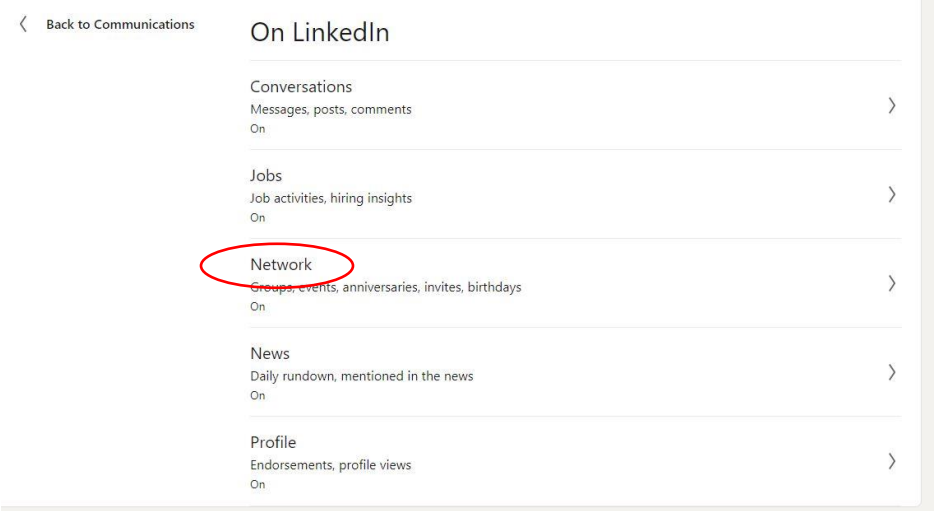
1. Click the **Me** icon in your LinkedIn homepage and select **Settings & Privacy**.



2. Click the **Communications** section on the left-hand column. Under **How you get your notifications** click **On LinkedIn**



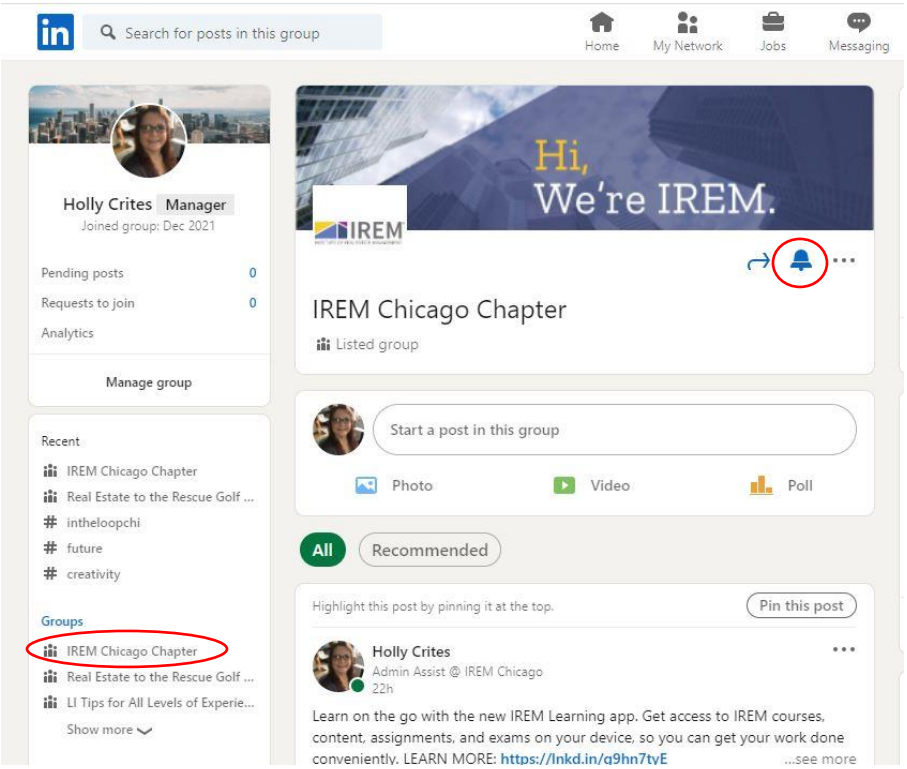
3. Click **Network** and use the toggle options for the below fields to switch ON the notifications:
    - Group approvals to join > ON
    - Group invitations > ON
    - Group posts for admins > ON
    - Group posts recommended by admins > ON
    - Group posts shared by members > ON
    - Group requests to join > ON



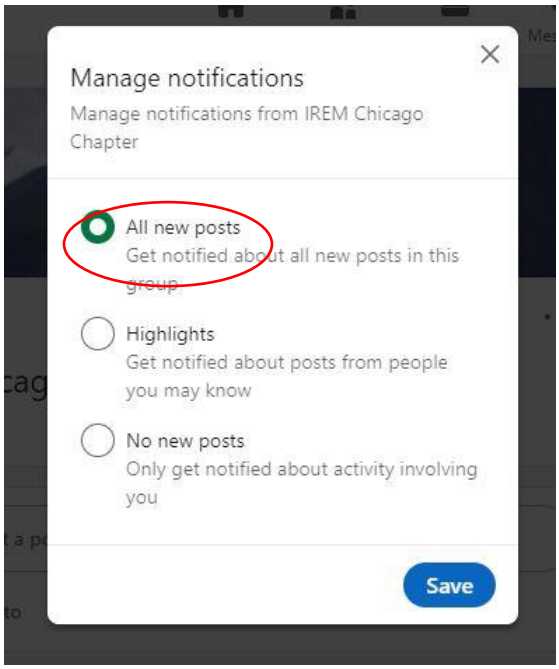
DONE.

To receive ALL notifications from the IREM Chicago Chapter group:

1. Locate **Groups** list on the left-hand column on your Home page.
2. Select the ***IREM Chicago Chapter***.
3. Click the **Notifications** (bell) icon next to the group name at the top of the page.



4. Select the option **All new posts** – You'll be notified each time any group member posts in the group.


Manage notifications
Manage notifications from IREM Chicago Chapter
All new posts
Get notified about all new posts in this group
Highlights
Get notified about posts from people you may know
No new posts
Only get notified about activity involving you
Save

5. Click **Save**.

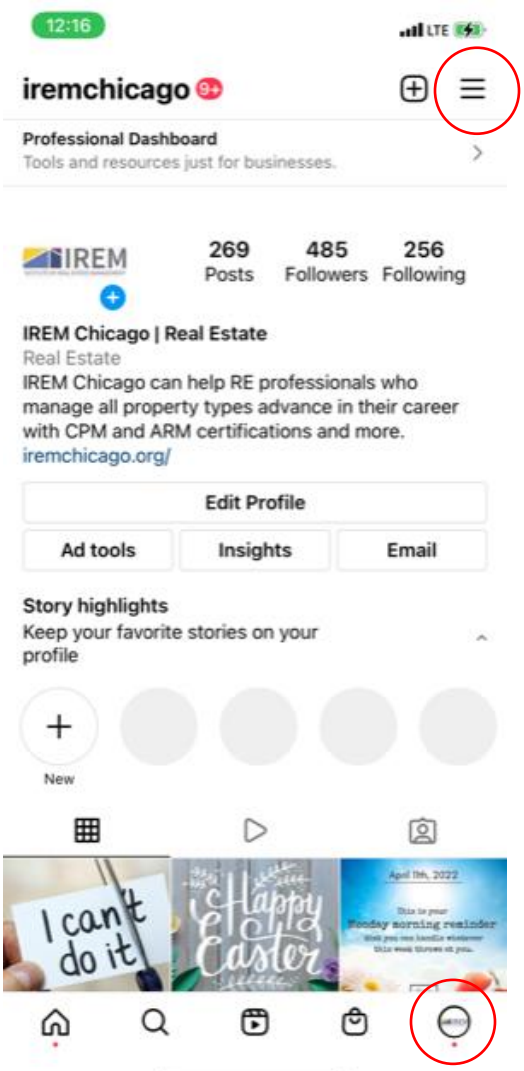
Instagram Notification Settings –

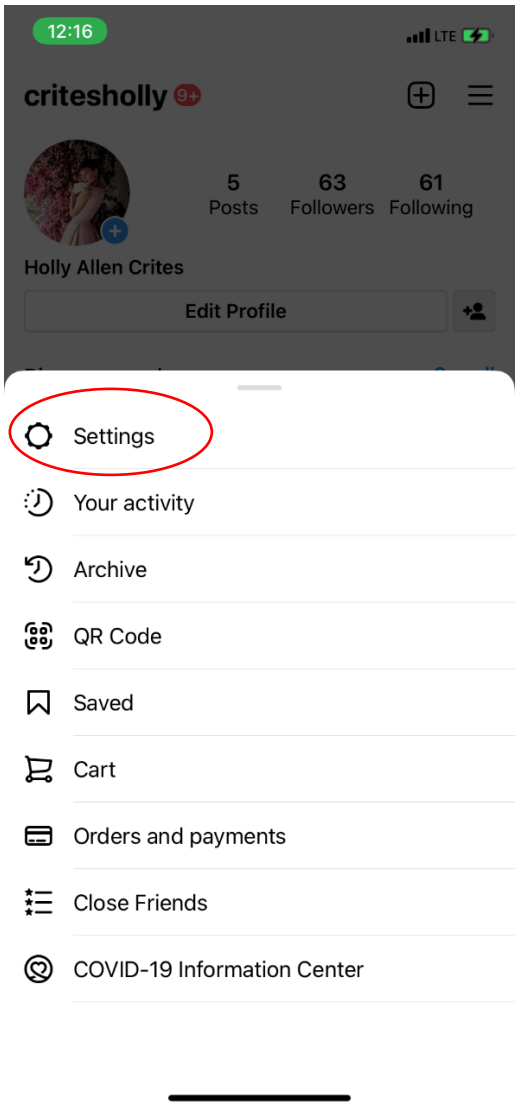
Make sure you are following https://www.instagram.com/iremchicago/

1. Tap or your profile picture in the bottom right corner to go to your profile.

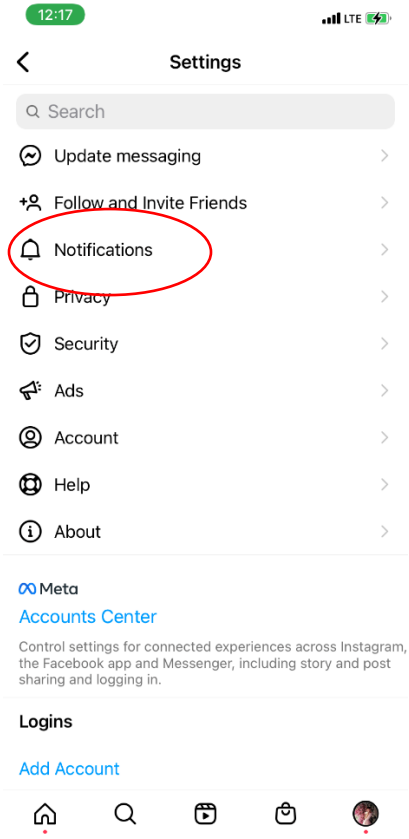
   Tap in the three-bar (hamburger) menu icon in the top right corner..

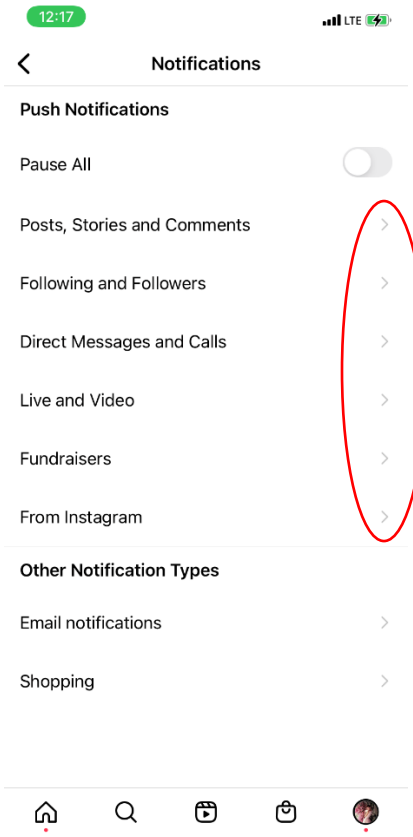
   Tap Settings

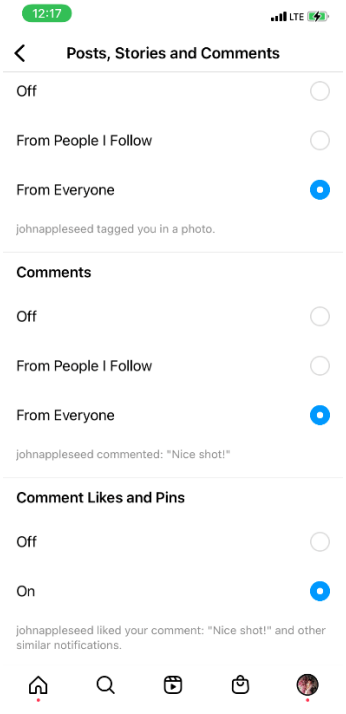




2. Tap Notifications and adjust your settings for each section but specifically “Posts, Stories and Comments” and “Following and Followers” to **ON** or **From Everyone** .







DONE.